



Tax-Exempt Status Request Form

15-31-102, MCA and ARM 42.23.103

Please type or print the information required in the boxes below:

Name of Organization		Date
Address		FEIN
City, State and Zip Code		Secretary of State ID
		Tax Year End (if applicable)
Contact Person	Telephone Number	

Corporations engaged in business in Montana are required to file an annual Montana Corporation Income Tax Return, unless they have tax-exempt status. For the department to grant tax-exempt status, corporations must provide copies of the following:

- 1) Affidavit showing the character of the organization, the purposes for which it was organized, its actual activities, the sources and disposition of its income, and whether any of its income may inure to the benefit of any private shareholder or individual. (The affidavit does not need to be notarized.);
- 2) Articles of Incorporation;
- 3) By-laws;
- 4) Latest financial statement showing assets, liabilities, receipts and disbursements; and
- 5) IRS exemption certificate or letter, if available.

Please submit this form and above information to:

Montana Department of Revenue
Corporation Tax Unit
PO Box 5805
Helena, MT 59604-5805

Questions? Please call us toll-free at (866) 859-2254 (in Helena, 444-6900).